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October 14, 2016

By Mail and Fax: (505) 724-3189

City of Albuquerque Transit Department

Alvarado Transportation Center

100 1st SW

Albuquerque, NM 87102

By Mail and Fax: (505) 768-2845

City of Albuquerque

City Clerk

Plaza del Sol, 600 2nd NW, 7th floor

Albuquerque, NM 87102

Re: Inspection of Public Records Request for on-board video recordings and any
investigative reports concerning a motor vehicle collision involving a city bus on
August 15, 2016

To whom it may concern:

This office represents Cassandra Martinez for injuries she sustained while a passenger on a City of Albuquerque Bus. The collision occurred on August 15, 2016. The name of the motorist that rear-ended the city bus is unknown.

I am seeking any video recordings and any investigative reports (including police reports) of the
aforementioned incident.

If any of the aforementioned public records are stored in electronic format, I wish to receive electronic
copies at the address listed on this letterhead. If, however, such records are not available in electronic
format, I request that they be made available for my inspection at a reasonable time and place that is
convenient for you and your staff.

Thank you very much for your attention to this matter.

Sincerely,



Daniel P. Estes

DPE/gms